

**INCUBATION INNOVATION COUNCIL OF JORHAT**  
**KENDRIYA MAHAVIDYALAYA**



A handwritten signature in black ink, appearing to read 'D. S. Jha', written over a horizontal line.

Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

# Proceedings of Incubation Innovation Council



## **JORHAT KENDRIYA MAHAVIDYALAYA**

Estd. 1981

Re-accredited by NAAC with Grade B

**KENDUGURI, JORHAT-785 010, ASSAM**

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Sl. No. \_\_\_\_\_

Date : \_\_\_\_\_

### **Formation of Incubation and Innovation Council, JKM**

A meeting of the 'Incubation and Innovation Council', Jorhat Kendriya Mahavidyalaya was held on 28<sup>th</sup> April 2021 under the chairmanship of Dr Dulen Saikia, Principal & Secretary of the College in the Academic Conference Hall. In the presence of Vice Principal and Academic vice Principals, Faculty members and Non-teaching Staff the objectives of the meeting were placed by Dr Arunima Borah Associate Professor, Department of English. The main objective of the meeting was to form the JKM Incubation and Innovation Council. The chairman of the meeting Dr Dulen Saikia highlighted the areas of IIC. IICJKM strives to cater to the rural areas in the vicinity of the wherein the need of awareness and creation of innovation ecosystem requires attention. The council will act as a facilitator for the establishment and nurturing of the Start-up ecosystem by providing the adequate infrastructural support, training, development, mentorship, networking, etc. The IICJKM has been envisaged as a platform for encouraging 'out of the box thinking' and for developing innovative and entrepreneurial skills. The cell hopes to bring out the inventiveness of students, faculty members, the alumni and all those associated with it by connecting people, developing opportunities, facilitating entrepreneurship through innovation and opening vistas for new ways to think, learn, create and grow.

#### **Objectives:**

1. To create a vibrant local innovation ecosystem.
2. To encourage Entrepreneurship, innovation and incubation of ideas.
3. To promote new technology/knowledge/innovation based startups.
4. To create awareness among the students on the importance of micro, small and medium business enterprises towards economic growth and community development.
5. To facilitate networking with professional resources including mentors, experts, investors, industry professionals, consultants and advisors for incubated projects
6. To identify potential Entrepreneurs and nurture and support them to develop independent self-sustaining business.
7. To develop a bridge between academicians, entrepreneur and civil society especially with the affiliated colleges of the University.
8. To motivate Students to think laterally and to generate innovative ideas.
9. Providing guidance to students with the help of local resources for product development.
10. To facilitate innovative products that may be useful for society.

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## Proceedings of Incubation Innovation Council

11. Identify and reward innovations and share success stories.
12. Organize periodic workshops/ seminars/ interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators.
13. Create an Institution's Innovation portal to highlight innovative projects carried out by institution's faculty and students.

As a part of the third agenda the meeting unanimously took the decision to form the Incubation and Innovation Council with the following members:-

### **Committee for Incubation and Innovation Council:**

#### **Advisers:**

a) **Director, Rain Forest Research Institute**

b) **Director, CSIR- NEIST**

a) **Dr Rana Pratap Bhuyan**, Professor, Tea Husbandry and Technology & Director Students' Welfare, Assam Agricultural University, Jorhat

**Dr DulenSaikia- Chairman**

**Dr.Gonesh Ch. Borah- Vice-Chairman**

**Prof Pranjal Dutta- Associate Vice-Chairman**

**Dr Arunima Bora- Joint Secretary**

**Dr Ananta Tamuli- Joint Secretary**

**Ely Phukon- Member**

**Prof Sabikur Rahman- Member (Associate Prof JEC, Jorhat)**

**Dr BinoySaikia- Member (Sr. Scientist CSIR, NEIST)**

**Dr Manash Ranjan Das- Member (Sr. Scientist CSIR, NEIST)**

**Dr Dandeswar Dutta- Member**

**Dr. BornaliSaikia- Member**

**Dr. Nanda Kr. Sahu- Member**

**Prof. Nibedita Baruah- Member**

**Dr Rajen Borah- Member**

**Prof. RajibBordoloi- Member**

**Prof. Ratnamoni Dutta- Member**

**Binod Hazarika- Member**

**Surajit Dutta- Member**

**Manager, Bank of Boroda, Jorhat**

**PrakshBurkhredia, Sr Tax consultant**

**Dr. DulenSaikia**  
Principal Cum Chairman, IIC  
Jorhat KendriyaMahavidyalaya

Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

Principal  
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Date : 18-09-2021

## Formation of Incubation and Innovation Council, JKM IIC-JKM Council Meeting-01

The first council meeting of Institution's Innovation Council (IIC), **Jorhat Kendriya Mahavidyalaya** was called by IIC chairman **Dr. Dulen Saikia** to highlighted the main focuses of IIC and need for establishment of IIC in a HEI. Dr. Saikia also mentioned that, the key function of IIC-JKM would be to create innovation ecosystem in the College campus and also to introduce the students as well as faculty members with the mechanisms to unleash the creative potential of youth and engage in entrepreneurial manifestations. He also discussed upon the formulation and function of IIC & shared roles and responsibility among newly joined council members as per the guidelines of MHRD's Innovation cell.

Sr. No.	Name of Member	Member Type (Teaching/ Non-teaching / External Expert)	Key Role/ Position assigned in IIC
	Dr. Dandeswar Dutta, Advisor	Sr. Scientist, RFRI, Jorhat	Advisor
	Dr Rana Pratap Bhuyan	Professor, Tea Husbandry and Technology & Director Students' Welfare, Assam Agricultural University, Jorhat	Advisor
	Dr. Dulen Saikia	Principal, Jorhat Kendriya Mahavidyalaya (JKM)	Chairman
	Dr. Gonesh Borah	Ch. Vice Principal, JKM	Vice Chairman
	Mr. Pranjal Dutta	Associate Professor	Associate Vice Chairman
	Dr. Arunima Bora	Associate Professor	Joint Secretary
	Dr. Ananta Tamuli	Assistant Professor	Joint Secretary
	Mrs. Ely Phukon	Academic Principal, Science stream, JKM	Vice Member

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**Minutes of the meeting of Incubation Innovation Council (IIC) of JKM held on 18-02-2022**

The IIC-JKM initiative is to bring out the inventiveness of students, faculty members, the alumni and all those associated with it by connecting people, developing opportunities, facilitating entrepreneurship through innovation and opening vistas for new ways to think, learn, create and grow.

**Main Objectives of formation of IIC-JKM are as below:**

1. To create a vibrant local innovation ecosystem.
2. To encourage Entrepreneurship, innovation and incubation of ideas.
3. To promote new technology/knowledge/innovation based startups.
4. To create awareness among the students on the importance of micro, small and medium business enterprises towards economic growth and community development.
5. To facilitate networking with professional resources including mentors, experts, investors, industry professionals, consultants and advisors for incubated projects
6. To identify potential Entrepreneurs and nurture and support them to develop independent self-sustaining business.
7. To develop a bridge between academicians, entrepreneur and civil society especially with the affiliated colleges of the University.
8. To motivate Students to think laterally and to generate innovative ideas.
9. Providing guidance to students with the help of local resources for product development.
10. To facilitate innovative products that may be useful for society.
11. Identify and reward innovations and share success stories.
12. Organize periodic workshops/ seminars/ interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators.
13. Create an Institution's Innovation portal to highlight innovative projects carried out by institution's faculty and students.

Date: 18-09-2022

Place: Jorhat

Signature & Seal

(IIC President or HQ)  
Dr. Dulen Sarma  
Principal & Secretary  
Jorhat Kendriya Mahavidyalaya

- \* Minutes of meeting to be attached
- \* Attendance sheet of all the members to be attached

Principal  
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## Proceedings of Incubation Innovation Council

Meeting of the 'Incubation and Innovation Council' held on 18<sup>th</sup> Sept 2021.

	Name	Department	Signature
1	Dr. Dulen Saikia	Principal	
2	Ganesh Ch. Bora	Ht. Science	
3	Pranjal Dutta	English	
4	Kasthamoni Dutta	English	
5	Dr. Ananta Tamuli	Economics	
6	Arup Mallick	"	
7	Anurag Barua	Logic	
8	Kasthama Boro	English	
9	Ranjana Saikia	Education	
10	Dr. Bipin Kumar	Arts	
11	Beauli Boruah	Philosophy	
12	Kama Saha	Statistics	
13	Soumen Barua	Zoology	
14	Ananta Boro	Economics	
15	Gayatri Tamuli	Arts	
16	Dhruva Jyoti Sinha	"	
17	UMAPURAN	Grade IV	
18	Sangali Bora	Education	
19	Anupama Saikia	Mathematics	
20	Dr. Pallabi Meher	Education	
21	Dr. Sanjita Sarma	Statistics	
22	Shweta Saha	Mathematics	
23	Ely Phukan	Zoology	
24	Rashmi Raha Bora	Botany	
25	Sasmita Barua	Chemistry	
26	Jyoti Raha Bora	Chemistry	
27	Abhijit Borah Bhuyan	Physics	
28	Arup Saikia	Physics	
29	Dr. Nandini Saha	Pol. Science	
30	Dr. Anamika Saikia	Pol. Science	
31	Nivedita Barua	History	
32	Karaki Barua	History	
33	Pinaki Bhuyan	Botany	
34	Rangadeep Bhuyan	Economics	

Sr.	Name	Department	Signature
35	Priya Bori	Political Science	
36	Aditya Dey	Office	
37	Ujjwal Bora	Sociology	
38	Gayatri Cheta	Assamese	
39	Abhijit Bhuyan	Assamese	
40	Bishwanath Boro	Arts	
41	Arup Datta	Library	
42	Dipankar Boro	Office	
43	Mammi Bora	Office	
44	Sanjit Boro	Office	
45	Kalip Ch Boro	"	
46	Bishwanath Boro	"	
47	Musika Barua	Chemistry	
48	Arup Barua	Chemistry	
49	Kajal Barua	Physics	
50	Dr. Ananta Bhuyan	Mathematics	
51	Phanor Khatun	Botany	
52	Nandini Saikia	Soc.	

Date: 18-09-2022

Place: Jorhat

Signature & Seal

(IIC President or HOI)  
Dr Dulen Saikia  
Principal & Secretary  
Jorhat Kendriya Mahavidyalaya

Principal  
Jorhat Kendriya Mahavidyalaya  
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Ref : \_\_\_\_\_

Date : \_\_\_\_\_

## Proceedings of the Meeting of Incubation and Innovation Council held on 18<sup>th</sup> Feb, 2022:

A meeting of the "Incubation and Innovation Council", Jorhat Kendriya Mahavidyalaya was held on 18<sup>th</sup> Feb 2022 under the chairmanship of Dr Dulen Saikia, Principal of the College at Conference Hall. In the presence of Vice Principal and academic vice principals, members of Teaching and Non Teaching Staff the objective of the meeting was explained Dr Ananta Tamuli, joint coordinator, IIC, JKM. The main objective of the meeting was to form various Committees of Startup Programme under the Incubation and Innovation Council of JKM. In the second agenda, Dr Dulen Saikia delivered a speech on importance of incubation innovation Centre in HEIs and need for training the present as well as passed out undergraduate students with various start up drives to be taken by IIC-EDC of JKM. He also mentioned the various market Innovation, market strategies and new concept of marketing. skills and strategies are key to success of an entrepreneurship development. After thread bare discussion about the various activities of incubation and Innovation council the meeting unanimously took the following resolutions.

1. That, four committees would be formed for proper functioning of the IIC, JKM. i.e. IPR Committee, NRF Committee, Committee for Atal India Ranking, Social Media Management and Innovation Startup.
2. That ten Startup programme management committees would be formed under IIC, JKM took after startups initiated from the IIC, JKM
3. That under IIC, ten startups programmes will be inaugurated on the occasion of National Science Day 2022. namely- (i) AtiKoli –Organic Green Tea (ii) Krishi

  
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## Proceedings of Incubation Innovation Council

- Mitra- Vermi Compost (iii) Dubori- Green House Nursery And Knowledge Hub (iv) JKM- Solar Carousel, designed by IIC, JKM (v) LED Repairing Centre (vi) Innovative Software product for HEIs- i.e 'E-Samadhan Box'
4. That two unique consultancy services :- (i) E-Audit(Energy Audit) and (ii) G-Audit
  5. (Green Audit) will also be inaugurated on the National Science Day to be celebrated in the College.

### Committees Under IIC, JKM

**IPR Committee-** Convenor: MrPranjal Dutta, Associate Professor, Deptt of English

Member- Dr Arunima Bora, Dr Ananta Tamuli, Dr MadhumitaHandique, Mrs Beauty Boruah

**Atal India Ranking:**Convenor: Mr Binod Kr Hazarika, Assistant Professor, Deptt. of Chemistry

Member: Dr Rajen Borah, Dr Pallabi Mali, BhagyashreeShyam, Amrit Dutta

**NRF Committee:-** Convenor: Dr. Rajen Borah, Associate Professor &HoD, Deptt. of Sociology

Member: Dr Pallabi Mali, Binod Hazarika, BhagyashreeShyam, Amrit Dutta

**Social Media Management:** Convenor: Dr Pallabi Mali, Asstt. Prof, Depttof Education

Member: Ratnamoni Dutta, Binod Hazarika, BhagyashreeShyam

**Innovation Startup-** Convenor: Ratnamoni Dutta, Asstt. Professor, Deptt of English

Member: RajibBordoloi, Dr Gayatri Chutia, Bishnuram Nath, NripenSaikia, Pinaky Hazarika, Someswar Bora

**Committee for Tea & Snacks Stall Management:**

Dr DulenSaikia, **Chairman**  
RajibBordoloi- **Member Secretary**  
AmarjyotiBordoloi- Member  
Arup Kr Mahanta-Member  
ArponaSaikia- Member  
Monika Boruah- Member

**Committee for Green Tea Preparation, Packaging & Selling Counter:**

Dr DulenSaikia- **Chairman**  
Pinaky Hazarika- **Member Secretary**  
Dr Arunima Bora-Member  
Ratnamoni Dutta-Member  
Leena Saikia- Member  
Binod Hazarika-Member  
Bhaskar Kalita-Member

**Committee for Stationary Stall Cum DTP & Xerox Centre:**

  
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## Proceedings of Incubation Innovation Council

Dr DulenSaikia- **Chairman**  
Dr Ananta Tamuli- **Member Secretary**  
Sangeeta Adhyapak-Member  
Binod Hazarika-Member  
Dr Madhumita Handique-Member  
Bipin Kurmi-Member

**Committee for Knitting & Weaving Centre Management:**

Dr DulenSaikia- **Chairman**  
Nibedita Baruah- **Joint Secretary**  
Minakshi Bora- **Joint Secretary**  
Karabi Baruah-Member  
Dr Swapnali Borah-Member  
Rekhamoni Dutta-Member

**Committee for LED Bulb Production Centre Management:**

Dr DulenSaikia- **Chairman**  
Arup Saikia- **Member Secretary**  
Porinita Baruah-Member  
Dipty Borah Bhuyan-Member  
Amrit Dutta-Member  
Dimpi Borah- Member

**Committee for VermiCompost Processing Unit Management:**

Dr DulenSaikia- **Chairman**  
Someswar Borah- **Member Secretary**  
Sewali Hazarika-Member  
Banjeet Badan Buragohain-Member  
Nilakshi Borah-Member  
Arjun Singh Doley-Member

**Committee for Handicraft Showroom & Selling Centre Management:**

Dr DulenSaikia- **Chairman**  
Bishnuram Nath- **Member Secretary**  
NripenSaikia- Member  
Beauty Baruah-Member  
Moonmoni Borkoch-Member  
Dr Sanhita Sarma  
Dilip Ch Borah-Member

**Beauty Parlour Cum Training Centre Management:**

Dr DulenSaikia- **Chairman**  
Dr Pallabi Mali- **Joint Secy**  
Bhagyashree Shyam- **Joint Secy**  
Ranjmoni Saikia-Member  
Minakshi Bora-Member  
Dr Pinky Saikia-Member  
Sangita Adhyapak- Member  
Parthana Bordoloi- Member

**Committee for Green House Cum Horticulture Centre Management:**

Dr DulenSaikia- **Chairman**  
Dr Gayatri Chutia- **Joint Secretary**  
Ratnamoni Dutta- **Joint Secretary**  
Dr Rajen Borah-Member

  
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## Proceedings of Incubation Innovation Council

Bishnuram Nath-Member  
Jyotisikha Borah-Member  
Pinaki Hazarika\_Member  
NripenSaikia-Member  
Sewali Saikia-Member  
Rashmireka Borah-Member  
Dr. SinkiKalita- Member  
Bashab Borah-Member  
CheniramKalita-Member  
Pranjal Tamuli-Member  
Srimanta Borah-Member

### **Committee for Fishery Duck Farming Management:**

Dr DulenSaikia- **Chairman**  
AmarjyotiBordoloi- **Joint Secretary**  
NripenSaikia-**Joint Secretary**  
Pranjal Dutta- Member  
RajibBordoloi-Member  
Arup Kr Mahanta-Member  
Bishnuram Nath-Member  
Ananta Tamuli-Member  
ArponSaikia- Member  
Uma Dutta-Member  
Bipul Borah-Member  
Dipankar Borah-Member

### **JKM Online Sewa Kendra:**

Dr DulenSaikia- **Chairman**  
Arjun Singh Doley- **Joint Secretary**  
Dr. Ananta Tamuli-Member  
Dr. MadhumitaHandique- Member  
Sonia Chetia-Member  
Priyanka Borah-Member  
Bipin Kurmi- Member  
Munmi Borah- Member



**Dr DulenSaikia**  
Principal &Chairman  
IIC, JKM



Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10



Principal  
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Ref : \_\_\_\_\_

Date : \_\_\_\_\_

## Proceeding of IIC Meeting held on 23<sup>rd</sup> June 2022

A meeting of the Incubation Innovation Council, JKM was held on the 23<sup>rd</sup> of June 2022 under the Chairmanship of Dr. Dulen Saikia, Principal of the College. In Presence of the Vice Principal, members of IIC Committee and the Chairperson, the agenda of the meeting – IIC, Initiatives for its proper functioning and Future Planning—was explained by Dr. Ananta Tamuli, Joint Co-ordinator, IIC, JKM. After a brief welcome address, the Chairperson delivered a presentation highlighting various aspects of IIC, methods for its updation, different possible activities that may be undertaken under its aegis and the present status of our institution in the IIC Ministry of Education, Govt. of India. He deliberated on the formulation and functions of IIC & explained the shared roles and responsibilities among newly joined council members as per the guidelines of MoE's Innovation cell. He also spoke about the objective of IIC, type of activities (IIC calendar and Self-Driven), features of IIC portal for monthly reports submission mechanism.

The Principal of the College then appealed to all the members for active participation and to think about organizing activities in accordance with the IIC calendar. Special focus was given on organising an IPR Lecture series in the month of July. After detail discussions, the following resolutions were arrived at.

1. Two IPR lectures are to be held
2. The dates of the lecture series were fixed as 2<sup>nd</sup> and 8<sup>th</sup> July 2022 in the online mode.
3. 10 members were selected for Innovation Ambassador Training. The various coordinators of different programmes are among the ones selected.



Principal  
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## Proceedings of Incubation Innovation Council

4. IIC JKM will undertake the initiative to register the newly provincialized colleges.
5. It was also decided that The Principals of the newly registered members of the schools and Colleges will be invited and made aware of the importance of IIC
6. It was decided that at least three activities will be undertaken for each quarter according to IIC Calendar.
7. An IIC Whatsapp group to be opened by the name IIC-JKM
8. Two new members Dipty Borah Bhuyan and Amrit Dutta were to be added in the list of members (Faculty) in IIC-JKM
9. For submission of reports of IIC driven activities in the college, a report submission committee of four members were selected...Binod Hazarika, Amrit Dutta, Arup Saikia, Dimly Borah
10. For social Management /Publicity committee Binod Hazarika, Amrit Dutts, Pallabi Mali, Dr. Arunima Borah, Miss Ratnamoni Dutta, Ely Phukan and RajibBordoloi were selected.
11. To check the IIC website at regular intervals and to organize or intimate about its activities, Dr. Arunima Borah was bestowed the responsibility.
12. Co-coordinators were asked to organize at least one IIC driven programme .



Dr Dulen Saikia

Chairman , IIC & Principal,  
Jorhat Kendriya Mahavidyalaya

Principal  
Jorhat Kendriya Mahavidyalaya  
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Ref : \_\_\_\_\_

Date :23-6-2022

## Minutes of IIC Meeting, Jorhat Kendriya Mahavidyalaya

A meeting of IIC JKM was held on 23<sup>rd</sup> June 2022 at 11 AM

The Chairperson welcomed the Members. The Convener of IIC has stated the objective of the meeting.

The Chairperson made presentation about IIC, its roles and significance.

10 members were selected for Innovation Ambassador Training. The various coordinators of different programmes are among the ones selected

Two new members were to be added in the list of members (Faculty) in IIC-JKM

It was also decided that The Principals of the newly registered members of the schools and Colleges will be invited for a meeting and made aware of the importance of IIC

Discussed the formulation and functions of IIC & explained the shared roles and responsibility among newly joined council members as per the guidelines of MoE's Innovation cell.

Discussed about the objective of IIC, type of activities (IIC calendar and Self-Driven), features of IIC portal for monthly report submission mechanism.

For submission of reports of IIC driven activities in the college, a report submission committee of four members was formed

A social Management /Publicity committee of seven members was formed.

The council members also discussed about collaborations with organizations/Institutions to accelerate the activities of IIC.

The council also deliberated on quarterly action plan in synchronization with activities and initiatives of the



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Co-coordinators were asked to organize at least one IIC driven programme each.

It was decided that two IPR lecture series would be organized in the online mode. The dates of the lecture series were fixed for the 2<sup>nd</sup> and 8<sup>th</sup> July 2022.

An IIC whatsapp group to be opened by the name IIC-JKM

The council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter.

The council reviewed the various Self-driven activities that were so far completed.

The convenor proposed the vote of thanks.

Dr Dulen Saikia



Chairman, IIC, JKM



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