



# Jorhat Kendriya Mahavidyalaya

## Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University

### ABOUT IQAC

In pursuance of its Action Plan for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), Bangalore propose that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of the institution's system and work towards the realization of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent, and catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, it will channelize all efforts and measures of the institution towards promoting its holistic academic excellence.

#### Objective:-

#### The primary aim of IQAC

- To develop a system for conscious, consistent, and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

#### Strategies

#### IQAC shall evolve mechanisms and procedures for

- Ensuring timely, efficient, and progressive performance of academic, administrative, and financial tasks;
- The relevance and quality of academic and research programs;
- Equitable access to and affordability of academic programs for various sections of society;
- Optimization and integration of modern methods of teaching and learning;
- The credibility of evaluation procedures;
- Ensuring the adequacy, maintenance, and proper allocation of support structure and services;
- Sharing of research findings and networking with other institutions in India and abroad.

#### Functions

**Pranjal Dutta**  
Coordinator, IQAC



Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

**Dr. Dulen Saikia**  
Principal



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### Some of the functions expected of the IQAC are:-

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Arrangement for feedback response from students, parents, and other stakeholders on quality-related institutional processes;
- Dissemination of information on various quality parameters of higher education;
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- Documentation of the various programs/activities leading to quality improvement;
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- Development of Quality Culture in the institution;
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

### Benefits

### IQAC will facilitate / contribute:-

- Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement;
- Ensure internalization of the quality culture; Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;
- Provide a sound basis for decision-making to improve institutional functioning;
- Act as a dynamic system for quality changes in HEIs;
- Build an organized methodology of documentation and internal communication.

**Pranjal Dutta**  
Coordinator, IQAC



**Principal**  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

**Dr. Dulen Saikia**  
Principal



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### JORHAT KENDRIYA MAHAVIDYALAYA

KENDUGURI, JORHAT-785 010, ASSAM

Re-accredited by NAAC with Grade B<sup>+</sup>

Phone # 0376-2350009, e-mail: [jkmprincipal@rediffmail.com](mailto:jkmprincipal@rediffmail.com), Fax # 0376-2350009

Website : [www/jorhatkendriyamahavidyalaya.in](http://www/jorhatkendriyamahavidyalaya.in)

Ref : JKM/IQAC/

Date : .....

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

1) CHAIRPERSON:

Dr. Dulen Saikia

i) COORDINATORS:

(A) Mr. Pranjal Dutta - Coordinator

(B) Dr. Ananta Tamuli, Asstt. Co-ordinator

(C) Mrs. Pinaki Hazarika, Asstt Co-ordinator

ii) TEACHERS TO REPRESENTATIVE

A. Mr. Amarjyoti Bordoloi

B. Dr. Rajen Borah

C. Mrs. Beauty Boruah

D. Mrs. Ely Phukan

E. Mr. Someswar Borah

F. Mr. Binod Kr. Hazarika

iii) MEMBER FROM MANAGEMENT

Dr. Gonesh Ch. Borah

iv) ADMINISTRATIVE OFFICERS

Dr. Barnali Saikia (AVP, Arts)

Dr. Soda Saikia (TRA)

Dr. Dondeswar Dutta (Rain Forest)

v) NOMINEE FROM LOCAL SOCIETY

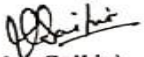
Ms. Dibyajyoti Saikia (Advocate)


vi) ONE NOMINEE EACH FROM EMPLOYERS, INDUSTRIALIST, STAKEHOLDERS

vii) REPRESENTATIVE FROM THE STUDENTS UNION:

(A) President of the Students Union

(B) General Secretary of the Students Union

  
(Dr. Dulen Saikia)  
Principal /Chairperson  
IQAC  
Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat- 10

  
(Pranjal Dutta)  
Coordinator, IQAC  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10  
COORDINATOR IQAC  
JORHAT KENDRIYA MAHAVIDYALAYA  
KENDUGURI, 785010



Pranjal Dutta  
Coordinator, IQAC





Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

Dr. Dulen Saikia  
Principal



# Jorhat Kendriya Mahavidyalaya

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### MINUTES OF IQAC



#### JORHAT KENDRIYA MAHAVIDYALAYA

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Website : [www.jorhatkendriyamahavidyalaya.in](http://www.jorhatkendriyamahavidyalaya.in)

Ref : JKM/IQAC/2017

Date : 19-08-2017

#### IQAC Meeting held on : 19/08/2017

#### MINUTES OF THE PROCEEDING OF THE IQAC COORDINATION COMMITTEE MEETING OF JORHAT KENDRIYA MAHAVIDYALAYA HELD ON 19<sup>TH</sup> AUGUST, 2017

##### AGENDA:

1. Formation of Committees.
2. Discussion on AQAR
3. Discussion on Future Plans
4. Others

This meeting was chaired by Dr. Munindra Konwar, hon'ble Principal and Chairperson of IQAC of the college resolutions given below:

1. The sub committees for the 07 criterions under NAAC were formed.
2. Decided to complete the AQAR 2017-2018 by December 2017.
3. Decided to collect the feedback of 2<sup>nd</sup>, 4<sup>th</sup> & 6<sup>th</sup> semester by the 1<sup>st</sup> week of October, 2017.
4. Discussed the future plan about the adopted villages of the College and decided to have frequent communication with those villages.

(Dr. Munindra Konwar)  
Principal

Jorhat Kendriya Mahavidyalaya

Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat- 10

(Pranjal Dutta)  
Coordinator, IQAC  
Jorhat Kendriya Mahavidyalaya

PRANJAL DUTTA  
COORDINATOR IQAC  
JORHAT KENDRIYA MAHAVIDYALAYA  
KENDUGURI-785010

Pranjal Dutta  
Coordinator, IQAC



Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

Dr. Dulen Saikia  
Principal



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Ref : JKM/IQAC/2017

Date : 14-10-2017

#### IQAC Meeting held on : 14/10/2017

#### MINUTES OF THE PROCEEDING OF THE IQAC COORDINATION COMMITTEE MEETING OF JORHAT KENDRIYA MAHAVIDYALAYA HELD ON 14<sup>TH</sup> OCTOBER, 2017

##### AGENDA:

- Submission of plans by the NAAC Coordinator.
- Discussion on Annual Report.
- Any others

This meeting was chaired by Dr. Munindra Konwar, hon'ble Principal and Chairperson of IQAC of the college resolutions given below:

- Decided to ensure effective curriculum delivery.
- Reviewed the under graduate syllabus, time table, academic calendar.
- Decided to request to HoD's of the departments to complete the student seminar before October 2017.
- Decided to complete the academic calendar by December 2017.
- Decided to start a course on spoken English (Add on course) in the new session.

(Dr. Munindra Konwar)  
Principal

Jorhat Kendriya Mahavidyalaya

Principal

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(Pranjal Dutta)  
Coordinator, IQAC

Jorhat Kendriya Mahavidyalaya

PRANJAL DUTTA  
COORDINATOR IQAC  
JORHAT KENDRIYA MAHAVIDYALAYA  
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Pranjal Dutta  
Coordinator, IQAC



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Ref: JKM/IQAC/2018

Date : 03-01-2018

#### IQAC Meeting held on : 03/01/2018

#### MINUTES OF THE PROCEEDING OF THE IQAC COORDINATION COMMITTEE MEETING OF JORHAT KENDRIYA MAHAVIDYALAYA HELD ON 3<sup>RD</sup> JANUARY, 2018

##### AGENDA:

- Submission of Criterion wise plan.
- Discussion on CBCS
- Any others

This meeting was chaired by Dr. Munindra Konwar, hon'ble Principal and Chairperson of IQAC of the college resolutions given below:

- Finalize and accepted the Criterion wise plan submitted by Coordinators.
- Decided to communicate with the authority of Dibrugarh University about the uncertainty of the new CBCS programme.
- Decided to increase the alternative energy sources in the College campus (Uses of LED bulbs)
- Decided to display the core values of the college.
- Decided to built ramps for differently abled students.

(Dr. Munindra Konwar)  
Principal  
Jorhat Kendriya Mahavidyalaya

Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat- 10

(Pranjal Dutta)  
Coordinator, IQAC  
Jorhat Kendriya Mahavidyalaya

PRANJAL DUTTA  
COORDINATOR IQAC  
JORHAT KENDRIYA MAHAVIDYALAYA  
KENDUGURI-785010

Pranjal Dutta  
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Ref : JKM/IQAC/2018

Date : 16-03-2018

#### IQAC Meeting held on : 16/03/2018

#### MINUTES OF THE PROCEEDING OF THE IQAC COORDINATION COMMITTEE MEETING OF JORHAT KENDRIYA MAHAVIDYALAYA HELD ON 16<sup>th</sup> MARCH, 2018

##### AGENDA:

- Discussion of CBCS courses
- Any others

This meeting was chaired by Dr. Munindra Konwar, hon'ble Principal and Chairperson of IQAC of the college resolutions given below:

- Discussed about the new syllabuses of the CBCS course to be introduced by Dibrugarh University.
- Discussed about the credit points given the syllabuses
- Discussed about the non available of the syllabus of the education department.
- Decided to approach the authority of Dibrugarh University to clarify the doubts of the CBCS course to be newly introduced.

(Dr. Munindra Konwar)  
Principal

Jorhat Kendriya Mahavidyalaya

Principal

Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat- 10

(Pranjal Dutta)  
Coordinator, IQAC

Jorhat Kendriya Mahavidyalaya

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Ref : JKM/IQAC/2018

Date : 02-05-2018

#### IQAC Meeting held on : 02/05/2018

#### MINUTES OF THE PROCEEDING OF THE IQAC COORDINATION COMMITTEE MEETING OF JORHAT KENDRIYA MAHAVIDYALAYA HELD ON 2<sup>nd</sup> JUNE, 2018

##### AGENDA:

- Discussion on action plan for the new session.
- Discussion on new construction
- Discussion on admission for the new session
- Any others

This meeting was chaired by Dr. Munindra Konwar, hon'ble Principal and Chairperson of IQAC of the college resolutions given below:

- Decided to form a new prospectus committee for the new academic session.
- Decided to request the HODs of the departments to decide about the cut off marks for new admission.
- Decided to give advertisement in the local daily news paper for the new admission.
- Decided to innovate come classrooms and the playground of the college.

(Dr. Munindra Konwar)

Principal

Jorhat Kendriya Mahavidyalaya

Principal

Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat- 10

(Pranjal Dutta)

Coordinator, IQAC

Jorhat Kendriya Mahavidyalaya

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COORDINATOR IQAC  
JORHAT KENDRIYA MAHAVIDYALAYA  
KENDUGURI-785010

Pranjal Dutta  
Coordinator, IQAC



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Kenduguri, Jorhat-10

Dr. Dulen Saikia  
Principal



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Website : <http://www.jorhatkendriyamahavidyalaya.edu.in>

Ref:

Date: 02/07/2018

#### Minutes of the Proceeding of the IQAC Coordination Committee Meeting of Jorhat Kendriya Mahavidyalaya held on 02-07-2018

**Agenda:**

1. Discussion about the CBCS course
2. Discussion about observation of functions
3. Discussion about remedial classes and student counselling
4. Discussion about National Seminar
5. Discussion on forthcoming semester examinations
6. Discussion on AQAR report

The meeting was chaired by Dr. Munindra Konwar, Hon'ble Principal and Chairperson of IQAC of the college adopted the resolutions given below:

1. To discussed and review the new syllabus of the CBCS course to be implemented by Dibrugarh University by the faculty members.
2. Decided to observe the library day on 13<sup>th</sup> august with the help of the library committee of the college.
3. Decided to organise a school level art competition in collaboration with the NCC wing of the college.
4. Decided to carry on the remedial classes.
5. Decided to go for student counselling department wise with the honours students and as a whole for the general course students.
6. Decided to organise an ICSR sponsored National Seminar with collaboration of the English and Education department of the college.
7. Discussed about the B.A/ B.Sc 1<sup>st</sup>, 3<sup>rd</sup> & 5<sup>th</sup> Semester examination and requested the teacher's in-charges of the said examinations to do the needful.

  
2-7-2018  
Dr. Munindra Konwar  
Chairperson  
IQAC Coordination Committee  
Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

  
Mr. Pranjal Dutta  
Coordinator  
IQAC Coordination Committee  
PRANJAL DUTTA  
COORDINATOR IQAC  
JORHAT KENDRIYA MAHAVIDYALAYA  
KENDUGURI-785010



**Pranjal Dutta**  
Coordinator, IQAC





**Principal**  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

**Dr. Dulen Saikia**  
Principal



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Date: 02/07/2018

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##### Agenda:

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2. Discussion about observation of functions
3. Discussion about remedial classes and student counselling
4. Discussion about National Seminar
5. Discussion on forthcoming semester examinations
6. Discussion on AQAR report

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4. Decided to carry on the remedial classes.
5. Decided to go for student counselling department wise with the honours students and as a whole for the general course students.
6. Decided to organise an ICSR sponsored National Seminar with collaboration of the English and Education department of the college.
7. Discussed about the B.A/ B.Se 1<sup>st</sup>, 3<sup>rd</sup> & 5<sup>th</sup> Semester examination and requested the teacher's in-charges of the said examinations to do the needful.

  
2-7-2018  
Dr. Munindra Konwar  
Chairperson  
IQAC Coordination Committee  
Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

  
2/7/18  
Mr. Pranjal Dutta  
Coordinator  
IQAC Coordination Committee  
PRANJAL DUTTA  
COORDINATOR IQAC  
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Pranjal Dutta  
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Ref:

Date: 08/12/2018

#### Minutes of the Proceeding of the IQAC Coordination Committee Meeting of Jorhat Kendriya Mahavidyalaya held on 08-12-2018

**Agenda:**

1. Discussion about AQAR.
2. Discussion on celebration of International Women's Day.
3. Discussion about the entrance road of the college.
4. Discussion about organisation of workshop and health awareness programme.
5. Discussion on book release.

The meeting was chaired by Dr. Munindra Konwar, Hon'ble Principal and Chairperson of IQAC of the college adopted the resolutions given below:

1. Discussed about the AQAR report submission (2017-18) and requested the Coordinators to take necessary steps within November, 2018.
2. Decided to hold a legal awareness programme by inviting a legal expert from Jorhat Bar Association for the students.
3. Decided to request the authority to repair the approaching road of the college.
4. Decided to hold a workshop on interview skills on the month of March in collaboration with Kaziranga University.
5. Decided to organise a legal, financial awareness programme for women at Chinatoli gaon, an adopted village of the college by the women cell, NSS wing and NCC wing of the college.
6. Decided to release a book edited by the women's cell of the college at Jorhat book fair on the month of December.

  
8-12-2018  
Dr. Munindra Konwar  
Chairperson  
IQAC Coordination Committee  
Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

  
8/12/18  
Mr. Pranjal Dutta  
Coordinator  
IQAC Coordination Committee  
PRANJAL DUTTA  
COORDINATOR IQAC  
JORHAT KENDRIYA MAHAVIDYALAYA  
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Ref:

Date: 09/01/2019

#### Minutes of the Proceeding of the IQAC Coordination Committee Meeting of Jorhat Kendriya Mahavidyalaya held on 09-01-2019


**Agenda:**

1. Discussion on workshop about CBCS
2. Discussion about the adopted villages of the college.
3. Discussion on RUSA projects.
4. Discussion disposal of garbage in the college campus.

The meeting was chaired by Dr. Munindra Konwar, Hon'ble Principal and Chairperson of IQAC of the college adopted the resolutions given below:

1. Discussed about the workshop on implementation of CBCS system in the college and decided to invite Prof. Sarad Kakoti and Prof. Gopal Hazarika from Dibrugarh University as Resource persons.
2. Discussed about the adopted villages of the college under Unnat Bharat Abhiyan and decided to complete the survey of the remaining two villages with the NSS, NCC wing of the college.
3. Discussed about the schemes submitted to RUSA and requested the coordinator to follow up the schemes as per Govt. rules.
4. Discussed about the garbage waste of the college and decided to construct a tank at a safe place of the college campus to decompose the garbage's.

  
9-1-2019  
Dr. Munindra Konwar  
Chairperson  
IQAC Coordination Committee  
Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

  
9/1/19  
Mr. Pranjal Dutta  
Coordinator  
IQAC Coordination Committee  
PRANJAL DUTTA  
COORDINATOR IQAC  
JORHAT KENDRIYA MAHAVIDYALAYA  
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**Pranjal Dutta**  
Coordinator, IQAC





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Ref:

Date: 23/04/2019

#### Minutes of the Proceeding of the IQAC Coordination Committee Meeting of Jorhat Kendriya Mahavidyalaya held on 23-04-2019

##### Agenda:

1. Discussion on forthcoming Semester examination.
2. Discussion on new session 2019-20.
3. Discussion on organising a workshop on usage of ICT tools.

The meeting was chaired by Dr. Munindra Konwar, Hon'ble Principal and Chairperson of IQAC of the college adopted the resolutions given below:

1. Discussed about the Final semester examinations and decided to use the auditorium for holding the examinations for the conveniences of the students.
2. Discussed about the new session (2019-20) and requested the respective committees to prepare the new prospectus, academic calendar for smooth admission process in the new session before the month of June.
3. Decided to hold a workshop on the usage of ICT Tools for the faculty and staff in the month of July.

  
23-4-2019  
Dr. Munindra Konwar  
Chairperson  
IQAC Coordination Committee  
Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

  
23/4/19  
Mr. Pranjal Dutta  
Coordinator  
IQAC Coordination Committee  
PRANJAL DUTTA  
COORDINATOR IQAC  
JORHAT KENDRIYA MAHAVIDYALAYA  
KENDUGURI-785010



Pranjal Dutta  
Coordinator, IQAC





Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

Dr. Dulen Saikia  
Principal



# Jorhat Kendriya Mahavidyalaya

## Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University



### JORHAT KENDRIYA MAHAVIDYALAYA

Estd. 1981

Re-accredited by NAAC with Grade B<sup>++</sup>

KENDUGURI, JORHAT-785 010, ASSAM

Phone # 0376-2350009, e-mail: [jkmprincipal@rediffmail.com](mailto:jkmprincipal@rediffmail.com), Fax # 0376-2350009

Website : <http://www.jorhatkendriyamahavidyalaya.edu.in>

Ref : JKM/IQAC/2019/

Date : 31/07/2019

#### MINUTES OF THE PROCEEDING OF THE IQAC COORDINATION COMMITTEE MEETING OF JORHAT KENDRIYA MAHAVIDYALAYA HELD ON 31<sup>ST</sup> JULY 2019

##### AGENDA:

1. Discussion on the future plans of IQAC.
2. Discussion on academic matters.
3. Discussion on Students Union election.
4. Discussion on first sessional examinations.

The meeting chaired by Dr. Munindra Konwar, hon'ble Principal and Chairperson of IQAC of the college adopted the resolutions given below-

1. Decided to organise different programs like seminars and workshops for student and faculty during the session 2019-2020.
2. Decided to go for infrastructural development of the college / Institution
3. Decided to introduce new courses for the benefit of the student
4. Decided to request the library committee to give proposals for the development of the college library
5. Discussed about the MOU with the Archaeology department of Silpakorn University, Bangkok and decided to discuss it elaborately and make arrangements for the student and faculty exchange programme.
6. Decided to hold the Students Union election on a tentative date of 21st to 23rd August Dr. NK Sahu and Dr. Ananta Tamuli was given the authority as election officers to do the needful for conducting the students election.
7. Decided to hold the first sessional examination from 27th to 31st August 2019 and requested the class advisors to take necessary steps for the same.
8. Decided to organise a state level student seminar with the sociology department of the college.

(Prof. Pranjal Dutta)  
Coordinator, IQAC  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-785010 (Assam)  
COORDINATOR IQAC  
JORHAT KENDRIYA MAHAVIDYALAYA  
KENDUGURI



(Dr. M. Konwar)  
Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-785010 (Assam).

Principal  
Jorhat Kendriya Mahavidyalaya  
Jorhat-10

*Pranjal Dutta*

**Pranjal Dutta**  
Coordinator, IQAC



*Dr. Dulen Saikia*

Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

**Dr. Dulen Saikia**  
Principal



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Website : <http://www.jorhatkendriyamahavidyalaya.edu.in>

Ref:

Date: 08/12/2018

#### Minutes of the Proceeding of the IQAC Coordination Committee Meeting of Jorhat Kendriya Mahavidyalaya held on 08-12-2018

**Agenda:**

1. Discussion about AQAR.
2. Discussion on celebration of International Women's Day.
3. Discussion about the entrance road of the college.
4. Discussion about organisation of workshop and health awareness programme.
5. Discussion on book release.

The meeting was chaired by Dr. Munindra Konwar, Hon'ble Principal and Chairperson of IQAC of the college adopted the resolutions given below:

1. Discussed about the AQAR report submission (2017-18) and requested the Coordinators to take necessary steps within November, 2018.
2. Decided to hold a legal awareness programme by inviting a legal expert from Jorhat Bar Association for the students.
3. Decided to request the authority to repair the approaching road of the college.
4. Decided to hold a workshop on interview skills on the month of March in collaboration with Kaziranga University.
5. Decided to organise a legal, financial awareness programme for women at Chinatoli gaon, an adopted village of the college by the women cell, NSS wing and NCC wing of the college.
6. Decided to release a book edited by the women's cell of the college at Jorhat book fair on the month of December.

  
8-12-2018  
Dr. Munindra Konwar  
Chairperson  
IQAC Coordination Committee  
Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

  
Mr. Pranjal Dutta  
Coordinator  
IQAC Coordination Committee  
PRANJAN DUTTA  
COORDINATOR IQAC  
JORHAT KENDRIYA MAHAVIDYALAYA  
KENDUGURI-785010



Pranjal Dutta  
Coordinator, IQAC





Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

Dr. Dulen Saikia  
Principal



# Jorhat Kendriya Mahavidyalaya

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Website : <http://www.jorhatkendriyamahavidyalaya.edu.in>

Ref:

Date: 09/01/2019

#### Minutes of the Proceeding of the IQAC Coordination Committee Meeting of Jorhat Kendriya Mahavidyalaya held on 09-01-2019

**Agenda:**

1. Discussion on workshop about CBCS
2. Discussion about the adopted villages of the college.
3. Discussion on RUSA projects.
4. Discussion disposal of garbage in the college campus.

The meeting was chaired by Dr. Munindra Konwar, Hon'ble Principal and Chairperson of IQAC of the college adopted the resolutions given below:

1. Discussed about the workshop on implementation of CBCS system in the college and decided to invite Prof. Sarad Kakoti and Prof. Gopal Hazarika from Dibrugarh University as Resource persons.
2. Discussed about the adopted villages of the college under Unnat Bharat Abhiyan and decided to complete the survey of the remaining two villages with the NSS, NCC wing of the college.
3. Discussed about the schemes submitted to RUSA and requested the coordinator to follow up the schemes as per Govt. rules.
4. Discussed about the garbage waste of the college and decided to construct a tank at a safe place of the college campus to decompose the garbage's.

  
9-1-2019  
Dr. Munindra Konwar  
Chairperson  
IQAC Coordination Committee  
Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

  
9-1-19  
Mr. Pranjal Dutta  
Coordinator  
IQAC Coordination Committee  
PRANJAL DUTTA  
COORDINATOR IQAC  
JORHAT KENDRIYA MAHAVIDYALAYA  
KENDUGURI-785010



**Pranjal Dutta**  
Coordinator, IQAC





**Principal**  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

**Dr. Dulen Saikia**  
Principal



# Jorhat Kendriya Mahavidyalaya

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Website : <http://www.jorhatkendriyamahavidyalaya.edu.in>

Ref:

Date: 23/04/2019

#### Minutes of the Proceeding of the IQAC Coordination Committee Meeting of Jorhat Kendriya Mahavidyalaya held on 23-04-2019

**Agenda:**

1. Discussion on forthcoming Semester examination.
2. Discussion on new session 2019-20.
3. Discussion on organising a workshop on usage of ICT tools.

The meeting was chaired by Dr. Munindra Konwar, Hon'ble Principal and Chairperson of IQAC of the college adopted the resolutions given below:

1. Discussed about the Final semester examinations and decided to use the auditorium for holding the examinations for the conveniences of the students.
2. Discussed about the new session (2019-20) and requested the respective committees to prepare the new prospectus, academic calendar for smooth admission process in the new session before the month of June.
3. Decided to hold a workshop on the usage of ICT Tools for the faculty and staff in the month of July.

  
23-4-2019  
Dr. Munindra Konwar  
Chairperson  
IQAC Coordination Committee  
Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

  
Mr. Pranjal Dutta  
Coordinator  
IQAC Coordination Committee  
PRANJAL DUTTA  
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JORHAT KENDRIYA MAHAVIDYALAYA  
KENDUGURI-785010



Pranjal Dutta  
Coordinator, IQAC





Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

Dr. Dulen Saikia  
Principal



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Ref : JKM/IQAC/2020

Date : 06-11-2020

#### Minutes of the IQAC meeting Held on 06-11-2020

##### Agenda

- Internal Quality Development Measures.
- Regular Classes.
- Leave of Employees.
- Self Appraisal Report.
- Any Others.

The meeting chaired by Dr. Gonesh Ch. Borah, hon'ble Principal in-charge and Chairperson of the IQAC adopted the resolutions given below:-

- Decided to start the Offline classes from 1<sup>st</sup> November, 2020 following the SOP given by the Assam Govt.
- Decided to request the college authority to appoint Non-sanction teachers in the department of English, Assamese, Political Science, Botany and Chemistry for the smooth functioning of the classes.
- Decided to amend the class routine specially for B.A. /B.Sc. English classes.
- Decided to request the teachers to avail only 4 days casual leave for the Month of November, December 2020 for the greater interest of the students.
- Decided to form a committee to adhere the Covid protocol rules strictly.
- Online classes to be taken by each department for those students who will opt for online classes instead of offline.
- Decided to request both the teaching and Non-teaching staff to submit their Self appraisal report by the last part of 2020.

(Dr. Gonesh Ch. Borah)  
Principal i/c/Chairperson  
IQAC

Jorhat Kendriya Mahavidyalaya

(Prof. Pranjal Dutta)  
Coordinator

PRANJAL DUTTA  
COORDINATOR IQAC  
JORHAT KENDRIYA MAHAVIDYALAYA  
KENDUGURI, JORHAT-785010

Pranjal Dutta  
Coordinator, IQAC



Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

Dr. Dulen Saikia  
Principal



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Ref : JKM/IQAC/2020

Date : 17-12-2020

#### Minutes of the IQAC meeting Held on 17-12-2020

##### Agenda

- Submission of AQAR
- Feedback of students
- Academic plan
- Construction works
- Any Others

The meeting chaired by Dr. Gonesh Ch. Borah, hon'ble Principal in-charge and Chairperson of the IQAC adopted the resolutions given below:-

- Decided to submit the pending AQAR on or before 30<sup>th</sup> December 2020.
- Decided to collect the student feedback before 28<sup>th</sup> December 2020.
- Decided to collect the academic plan for 2020-2021 from the HoDs on or before 30<sup>th</sup> December 2020
- Decided to reorganize the library, gymnasium, canteen and other facilities of the college as it was unused for the last 3 Months for Covid 19 situation.
- Decided to carry on the works of the new class room building and renovation of the auditorium under RUSA 2.0 grant.
- Decided to conduct a value added talk for the degree students in the Month of January, 2021.
- Decided to publish the journal 'Janani' by the Women Cell in January 2021.

(Dr. Gonesh Ch. Borah)  
Principal i/c/Chairperson  
IQAC

Jorhat Kendriya Mahavidyalaya

Principal IQAC  
Jorhat Kendriya Mahavidyalaya

(Prof. Pranjal Dutta)  
Coordinator IQAC  
Jorhat Kendriya Mahavidyalaya  
KENDUGURI-785010

Pranjal Dutta  
Coordinator, IQAC



Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

Dr. Dulen Saikia  
Principal



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Ref: JKM/IQAC/2021

Date: 11-01-2021

#### Minutes of the IQAC meeting' Held on 11-01-2021

##### Agenda

- Timely submission of AQAR
- Feedback from state holders
- Academic and Administrative audit
- Formation of new committees
- Any Others

The meeting chaired by Dr. Dulen Saikia, hon'ble Principal and Chairperson of the IQAC adopted the resolutions given below:-

- Decided to take necessary steps for the submission of the pending AQAR by the first part of March, 2021.
- Decided to introduce courses in Soft skill and life skill in the session 2020-2021.
- Decided to re-construct some committees and add some new committees for the smooth functioning of the college.
- Decided to introduced a management information system in the college.

(Dr. Dulen Saikia)  
Principal /Chairperson

Principal  
IQAC  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

(Prof. Pranjal Dutta)  
Coordinator IQAC

COORDINATOR IQAC  
JORHAT KENDRIYA MAHAVIDYALAYA  
KENDUGURI-785010

Pranjal Dutta  
Coordinator, IQAC



Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

Dr. Dulen Saikia  
Principal



# Jorhat Kendriya Mahavidyalaya

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Ref : JKM/IQAC/2021

Date : 27-01-2021

#### Minutes of the IQAC meeting' Held on 27-01-2021

##### Agenda

- Approval of IQAC and other committee.
- Formation of Botanical Garden
- Discussion on feed back of state holder.
- Celebration of National Science Day
- Any Others

The meeting chaired by Dr. Dueln Saikia, hon'ble Principal and Chairperson of the IQAC adopted the resolutions given below:-

- The newly formed IQAC committee and sub committee were approved.
- The meeting decided to take the feedback of the state holders through the college website.
- The meeting decided to re-constitute the college website and change the present party (Web solution) as their agreement ended on Sept. 2020.
- A Botanical garden committee was formed for the newly constructed botanical garden.
- The science and technology forum was constituted and approved.
- Decided to celebrate the 'National Science Day' and 'Karandra Narayan Boruah Memorial talk' on 27<sup>th</sup> & 28<sup>th</sup> Feb. 2021 under the Aegis of Science and Technology Forum of the college.
- Decided to inaugurate the Botanical Garden and the vermi compost unit in the National Science Day that is 27<sup>th</sup> Feb. 2021.

  
(Dr. Dueln Saikia)  
Principal / Chairperson  
IQAC  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10  
Jorhat Kendriya Mahavidyalaya

  
(Prof. Pranjul Dutta)  
Coordinator  
IQAC  
Jorhat Kendriya Mahavidyalaya  
KENDUGURI-785010



Pranjul Dutta  
Coordinator, IQAC





Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

Dr. Dueln Saikia  
Principal



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Ref : JKM/IQAC/2021

Date : 02-03-2021

#### Minutes of the IQAC meeting' Held on 02-03-2021

##### Agenda

- Formation of Incubation and Innovation centre committee.
- Observation of extension programmes.
- Repairing of the approach road.
- Any Others.

The meeting chaired by Dr. Dueln Saikia, hon'ble Principal and Chairperson of the IQAC adopted the resolutions given below:-

- Decided to Form a "Incubation and Innovation Centre Committee".
- Decided to observe 'Women's Day' at Chinatoli village, Jorhat.
- Decided to observe Azadi ka Amrit Mahotsav.
- Decided to observe 'World Water Day' at Baghmora village, Jorhat.
- Decided to go for a health check up for the teaching and Non-teaching staff of the college.

  
(Dr. Dueln Saikia)  
Principal /Chairperson  
IQAC  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

Jorhat Kendriya Mahavidyalaya

  
(Prof. Pranjal Dutta)  
Coordinator  
PRANJAL DUTTA  
COORDINATOR IQAC  
JORHAT KENDRIYA MAHAVIDYALAYA  
KENDUGURI-785010



Pranjal Dutta  
Coordinator, IQAC





Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

Dr. Dueln Saikia  
Principal



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Ref : JKM/IOAC/2021

Date : 31-03-2021

#### Minutes of the IQAC meeting Held on 31-03-2021

##### Agenda

- Discussion on increase of salary of teaching & non-teaching staff (ad hoc)
- Appointment of temporary teachers.
- Course planning.
- Add on Courses/ Certificate courses.
- Seminar & FDP.
- Any Others.

The meeting chaired by Dr. Dueln Saikia, hon'ble Principal and Chairperson of the IQAC adopted the resolutions given below:-

- Decided to increase the salary of the ad hoc/ non sanctioned posts (whole timer) teachers from 4000/- to 6000/-, 6000/- to 8000, Grade-IV posts- 3000/- to 5000/-.
- Decided to appoint ad hoc teachers in the dept. of:
  - Physics, Chemistry, Botany, Zoology, Mathematics, English & Assamese.
- Decided to ask the departments to submit a report of completion of the syllabus to the principal within one week of the meeting.
- Decided to introduce add on courses for 5<sup>th</sup> and 6<sup>th</sup> Sem. Students
  - On Life skill
  - Soft skill.
- Decided to organize a FDP programme from 24<sup>th</sup> to 29<sup>th</sup> May, 2021 (tentative)
- A proposal to hold a National Seminar on life skill and soft skill was adopted. The tentative date are 25<sup>th</sup> & 26<sup>th</sup> June, 2021.
- Decided to celebrate the world environment day on 5<sup>th</sup> June, 2021.
- Decided to celebrate the international yoga day on 21<sup>st</sup> June 2021.

(Dr. Dueln Saikia)  
Principal / Chairperson  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

Jorhat Kendriya Mahavidyalaya

(Prof. Pranjal Dutta)  
Coordinator  
IQAC  
Jorhat Kendriya Mahavidyalaya  
Kenduguri-785010

*Pranjal Dutta*

Pranjal Dutta  
Coordinator, IQAC



*Dr. Dueln Saikia*

Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

Dr. Dueln Saikia  
Principal



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Ref : JKM/IQAC/2021

Date : 04-06-2021


#### Minutes of the Virtual IQAC meeting\* Held on 14-06-2021 Platform Zoom (ID: 73488222204)

##### Agenda

- AQAR submission.
- Sessional examinations
- Students seminar
- Future plans
- Any Others

The meeting chaired by Dr. Dueln Saikia, hon'ble Principal and Chairperson of the IQAC adopted the resolutions given below:-

- Decided to submit the AQAR 2019-2020 by June 30<sup>th</sup>.
- Decided to hold the sessional examination .
- Decided to open certificate course in Life skill and soft skill.
- Decided to renovate the Science laboratory.
- Decided to form a online examination committee.
- Decided to re constitute parents teachers association.
- Decided to hold a virtual Alumni meet.

  
(Dr. Dueln Saikia)  
Principal / Chairperson  
IQAC  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

Jorhat Kendriya Mahavidyalaya

  
(Prof. Pranjal Dutta)  
Coordinator, IQAC  
PRANJAL DUTTA  
COORDINATOR, IQAC  
JORHAT KENDRIYA MAHAVIDYALAYA  
KENDUGURI-785010



**Pranjal Dutta**  
Coordinator, IQAC





**Principal**  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

**Dr. Dueln Saikia**  
Principal



# Jorhat Kendriya Mahavidyalaya

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Website : <http://www.jorhatkendriyamahavidyalaya.in>

Ref : JKM/IQAC/2021

Date : 30-06-2021


#### Minutes of the IQAC meeting Held on 30-06-2021

Agenda:-

- Discussion on forth coming regular and backlog examinations.
- Discussion on new admission for the session 2021-2022.
- Discussion on celebration of extension programme.
- Any Others.

The meeting chaired by Dr. Duken Saikia, hon'ble Principal and Chairperson of the IQAC adopted the resolutions given below:-

- Decided to assign the duties of AOC's for 1<sup>st</sup>, 3<sup>rd</sup>, 4<sup>th</sup> and 6<sup>th</sup> semester examinations among the faculty members.
- Decided to form a admission committee for the new session 2021-2022.
- Decided to form a prospectus committee for the new session.
- Decided to hold admission through online process.

  
(Dr. Duken Saikia)  
Principal / Chairperson  
IQAC  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

Jorhat Kendriya Mahavidyalaya

  
(Prof. Pranjal Dutta)  
Coordinator, IQAC  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10



Pranjal Dutta  
Coordinator, IQAC





Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

Dr. Duken Saikia  
Principal



# Jorhat Kendriya Mahavidyalaya

## Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University



### JORHAT KENDRIYA MAHAVIDYALAYA

Estd. 1981

Re-accredited by NAAC with Grade B<sup>+</sup>

KENDUGURI, JORHAT-785 010, ASSAM

Phone # 0376-2350009, e-mail: [jkmprincipal@rediffmail.com](mailto:jkmprincipal@rediffmail.com), Fax # 0376-2350009

Website : [www.jorhatkendriyamahavidyalaya.in](http://www.jorhatkendriyamahavidyalaya.in)

Ref : JKM/IQAC/2021

Date : 08-07-2021

#### IQAC Meeting held on :08/07/2021

#### Agenda:-

1. Workshop
2. University Examination
3. Programme on Quit India Movement
4. Admission

The IQAC Meeting held under the Chairmanship of Dr. Dulen Saikia, honored Principal of the College adopted the following resolutions.

- Decided to conduct a workshop on Virtual Lab on 3<sup>rd</sup> Augusts 2021.
- Decided to hold an online meeting programme on Quit India Movement remembrance in collaboration with the History Dept. & Alumni Association of the College.
- Decided for I semester (Arts & Science) online Admission from 19<sup>th</sup>, 20<sup>th</sup> & 21<sup>st</sup> August 2021 for Arts and 28<sup>th</sup> August for Science B.Sc 1<sup>st</sup> semester for the Session 2021-2022.
- Online examination committee was formed for smooth functioning of the online Backlog and regular examination of 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> Semester under Dibrugarh University.
- Decided to hold Covid-19 Vaccine Camp for Student & teachers on 3<sup>rd</sup> Sept 2021.
- Decided to hold an online meeting for 6<sup>th</sup> semester student and prepare them for their forth coming final Examination
- Planning to apply for the nodal centre for virtual Lab under Amrita Viswavidya preeth university

(Dr. Dulen Saikia)

Principal /Chairperson

IQAC

Principal

Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat- 10

(Pranjal Dutta)

Coordinator, IQAC

PRANJAL DUTTA  
COORDINATOR IQAC  
JORHAT KENDRIYA MAHAVIDYALAYA

Pranjal Dutta  
Coordinator, IQAC



Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

Dr. Dulen Saikia  
Principal



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Ref : JKM/IQAC/2021

Date : 13-09-2021

#### IQAC Meeting Held on :13/09/2021

#### Agenda:-

1. Academic Planning.
2. Infrastructure Development .
3. AQAR 2020-2021.
4. Annual Budget.
5. Admission.

The IQAC Meeting held under the Chairmanship of Dr Dulen Saikia , honoured Principal of the College adopted the following resolutions.

- Coordinator for RUSA, NAAC, NIRF, and AISHE were assigned.
- Decided to follow the Govt. of Assam Covid 19 SOP and hold online classes for 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> semester and then shift to offline mode if new SOP are given by the Government.
- Decided to go for online admission for 3<sup>rd</sup> and 5<sup>th</sup> Semester Student.
- Decided to continue the construction process of the RUSA building.
- Decided to submit the AQAR of 2019-2020 by 20<sup>th</sup> of Sept 2021 and go for the AQAR for the Session 2021-2022.
- Decided to request the departments to engage students in research project.

(Dr. Dulen Saikia)  
Principal /Chairperson

IQAC  
Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat- 10

( Pranjal Dutta)  
Coordinator, IQAC

PRANJAL DUTTA  
COORDINATOR IQAC  
JORHAT KENDRIYA MAHAVIDYALAYA  
KENDUGURI-785010

Pranjal Dutta  
Coordinator, IQAC



Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

Dr. Dulen Saikia  
Principal



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Ref : JKM/IQAC/2021

Date : 06-11-2021

IQAC Meeting Held on : 06/11/2021

#### Agenda:-

1. Internal Quality Development measures.
2. Regular Classes.
3. Construction

The IQAC Meeting held under the Chairmanship of Dr. Dulen Saikia ,honoured Principal of the College adopted the following resolutions.

- Decided to increase teaching aids / tools and classroom facilities.
- Offline Classes for degree have already started as per the SOP of Assam Govt. HS I&II year offline Classes will start from 20<sup>th</sup> Oct 2021.
- Decided to appoint non-sanctioned teachers in the department of English, History, Pol Science, Botany, chemistry & Zoology for smooth functioning of the classes.
- Decided to renovate the existing science laboratories.
- Covid protocol should be followed inside the college campus.
- Decided to assign the duties for the national Seminar on NEP to be held on 10 & 11 Nov 2021
- Decided to hold the 1<sup>st</sup> sessional exam of 1<sup>st</sup>/3<sup>rd</sup>/5<sup>th</sup> Sem from 15<sup>th</sup> Dec 2021.
- Decided to observe the NCC Day on 28/11/2021.
- Decided to hold an interactivity Session on "Recent trends in career & Courses" for the Student with the collaboration of the Chemistry Department.
- Decided to sign cluster friendship MOU's with Amguri and Teok CKB college.
- Decided to hold the freshmen Social on 21/12/2021.
- Decided to go for student exchange programme with Teok CKB college.
- Decided to hold the student union election on 5<sup>th</sup> Jan 2022.

(Dr. Dulen Saikia)  
Principal / Chairperson

(Pranjal Dutta)  
Coordinator, IQAC

IQAC  
Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat- 10

PRANJAL DUTTA  
COORDINATOR IQAC  
JORHAT KENDRIYA MAHAVIDYALAYA  
KENDUGURI-785010

*Pranjal Dutta*

Pranjal Dutta  
Coordinator, IQAC



*Dr. Dulen Saikia*

Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

Dr. Dulen Saikia  
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Ref : JKM/IQAC/2021

Date : 25-11-2021

#### Minutes of IQAC & NAAC Meeting on : 25/11/2021

##### Agenda:-

1. Planning for NAAC assessment.
2. SSR Preparation.
3. AQAR 2022-21
4. Others

The IQAC Meeting held under the Chairmanship of Dr Dulen Saikia ,honoured Principal of the College adopted the following resolutions.

- Decided to initiate the work of SSR preparation.
- Decided to Complete the AQAR for the year 2020-2021 by 3<sup>rd</sup> Dec 2021.
- Decided to Create work group for NAAC assessment & preparation for the Year 2022.
- Proposed for campus development (cleaning, repairing civil work /painting) drive.
- ICT Group to be formed to look after various needs of faculty and students.
- Gymnasium Committee is requested to do the needful to enhance facilities in the gymnasium.
- College Sign board /hoarding/Poster committies need to work with proper planning.
- Decided to hold parent teachers meeting dept. wise by the 1st week of January 2022.
- Decided to declare the mentor mentee list by 30<sup>th</sup> Dec 2021.
- Decided to observe the NCC day, NSS day, World AIDS day, National Energy Conservation day in collaboration with the NCC and NSS Unit of the institution.
- Decided to organize a workshop on Innovation, Incubation and Startup programme.

(Dr. Dulen Saikia)  
Principal /Chairperson

IQAC  
Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat- 10

(Pranjal Dutta)  
Coordinator, IQAC

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Principal  
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Dr. Dulen Saikia  
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Ref : IKM/IQAC/2022

Date : 04-02-2022

#### IQAC Meeting Held on :04/02/2022

#### Agenda:

1. Organization of workshops
2. Construction and renovation
3. Plantation
4. Observation of National Days
5. Admission of 2<sup>nd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> Semester.
6. Faculty appointment

The IQAC Meeting held under the Chairmanship of Dr Dulen Saikia ,honoured Principal of the College adopted the following resolutions.

- Decided to Organize Workshop on IPR for Faculty and Students.
- Decided to go for extension work of the teacher's common room.
- Decided to construct new toilet for teachers and Students.
- Decided to built a car shed cum canteen with Rain water storage tank.
- Decided to plant more saplings in the college playground and main campus.
- Decided to organize a FDP for the faculty members.
- Decided to notify the date of admission for the 2<sup>nd</sup>, 4<sup>th</sup> & 6<sup>th</sup> Semester students in the last part of march.
- Decided to advertise and do the needful to fill up the vacant post of faculties in the departments as per the notification of Assam Government.

  
(Dr. Dulen Saikia)

Principal /Chairperson

IQAC  
Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat- 10

  
(Pranjal Dutta)  
Coordinator, IQAC

PRANJAL DUTTA  
COORDINATOR IQAC  
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Pranjal Dutta  
Coordinator, IQAC





Principal  
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Ref: JKM/IQAC/2022

Date: 11-04-2022

#### IQAC Meeting held on :11/04/2022

#### Agenda:

1. Discussion on Departmental Seminars and field trips.
2. Construction Works.
3. National Seminar and world Environment day.
4. Application for Study Center for Distance Education.
5. International Yoga Day.
6. SSS

The IQAC Meeting held Under the Chairmanship of Dr. Dulen Saikia ,honoured Principal of the College adopted the following resolutions.

- Decided to request the departments to complete the departmental Seminar and field trips as per the recommendation of Dibrugarh University .
- Decided to Construct a Girls Common room.
- Decided to organize a national level seminar in connection with world environment day on 5<sup>th</sup> June 2022.
- Decided to apply for KKHSOU Study centre.
- Decided to organize the international Yoga day.
- Decided to hold a parents teacher meeting to the next Month.
- Decided to review the various policies of the college related to academic matters.
- Decided to collect the SSS report and follow up for needful action.

(Dr. Dulen Saikia)  
Principal /Chairperson

IQAC  
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Ref : JKM/IQAC/2022

Date : 1-08-2022

#### IQAC Meeting held on :01/08/2022

#### Agenda:

1. Discussion on Star College Scheme.
2. Discussion on IIC regional meet.
3. Discussion on ISO application.
4. Discussion on college assessment participations.

The IQAC Meeting held under the Chairmanship of Dr. Dulen Saikia ,honoured Principal of the College adopted the following resolutions.

- Suggested the Science stream departments to participate in the star college scheme in the department of Biotechnology DBT, New Delhi.
- Request the of the institute to participate in the regional meet to be held at Royal Global University, Guwahati.
- Decided to follow up the application for ISO certificate.
- Decided to participate in the best performer institution assessment during Covid-19 pandemic.

(Dr. Dulen Saikia)  
Principal /Chairperson

IQAC  
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Jorhat Kendriya Mahavidyalaya  
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(Pranjal Dutta)  
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Ref : JKM/IQAC

Date : .....

### Action Taken Report of the IQAC, Jorhat Kendriya Mahavidyalaya Session: 2017-2018

1. New committees under the NAAC criterions were formed.
2. Works of AQAR 2017-2018 was followed up.
3. The procedure of collecting students feedback started.
4. Decided to do survey works in the adopted villages by the students.
5. To ensure effective curriculum delivery. Unit test, Sessional examinations, remedial classes were conducted from time to time.
6. Completion of syllabus was monitored by the HOD of the concerned departments and timely report were submitted to the principal of the college.
7. The departmental students seminar were completed in the Month of October 2017.
8. The feedbacks of the students parents and alumnis were analyze and the action taken report was complied dated 19-01-2018.
9. More nos. of LED bulbs were used in the campus
10. The core values of the college was displayed in the college campus.
11. A team of teachers was sent to Dibrugarh University to clarify the doubts of the CBCS system to be introduced in the Under Graduate level.
12. Ramps were built in the toilet.
13. The prospectus committee completed the new prospectus before the academic session 2018-2019.
14. The cut off marks of entry into new courses were finalize by the concern departments and approved by the authority.
15. The old classroom were painted and renovated.

(Dr. Dulen Saikia)

Principal /Chairperson

IQAC

Principal

Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat- 10

(Pranjal Dutta)

Coordinator, IQAC

Jorhat Kendriya Mahavidyalaya

PRANJAL DUTTA  
COORDINATOR IQAC  
JORHAT KENDRIYA MAHAVIDYALAYA  
KENDUGURI-785010

Pranjal Dutta



Principal  
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Dr. Dulen Saikia



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Ref : JKM/IQAC

Date : .....

### Action taken Report of IQAC, Jorhat Kendriya Mahavidyalaya Session: 2018-2019

1. Students counselling programmes was organized on 22<sup>nd</sup> and 23<sup>rd</sup> June, 2018 to give an overall view of the course and functioning to the newly admitted students and their guardians.
2. An ICSSR seminar was held on "Women voices in North East India, Issues and Challenges" on 12-10-2018.
3. A workshop on implementation of CBCS programme in Under Graduate level of Dibrugarh University was held in collaboration with College Development Council of Dibrugarh University on 26-04-2019.
4. The feedbacks of the students parents and alumnis were analyze and the action taken report was compiled dated 30-04-2019.
5. The library day was observed on 13<sup>th</sup> August, 2019 in collaboration with the library committee of the college.
6. A seminar on "Career after graduation in collaboration with 'time Jorhat Centre was organized on 27<sup>th</sup> August, 2018.
7. An introduction conference on "India's Act East Policy: Problems and Prospects in Socio Cultural and Economic Development of North East India was held on 28<sup>th</sup> & 29<sup>th</sup> January, 2029.
8. The scheme to RUSA were timely submitted to the concerned office of RUSA 2.0 scheme.
9. The respective committees prepare the new prospectus and academic calendar for the new session 2019-2020.
10. A one week faculty development programme on "Use of ICT tools for Classroom teaching" in collaboration with electronic and ICT academic IIT Guwahati was held from 1<sup>st</sup> July to 7<sup>th</sup> July, 2019.

(Dr. Dulen Saikia)  
Principal /Chairperson

IQAC  
Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat- 10

(Pranjal Dutta)  
Coordinator, IQAC

Jorhat Kendriya Mahavidyalaya

PRANJAL DUTTA  
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Pranjal Dutta



Principal  
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Kenduguri, Jorhat-10

Dr. Dulen Saikia



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Date : .....

### Action taken Report of IQAC, Jorhat Kendriya Mahavidyalaya Session: 2019-2020

1. A district level student seminar on Society and Changes was organized by the Sociology department on 29-08-2019.
2. A workshop on "Entrepreneurship as a Career" was organized by the Career Council of the College in collaboration with "North East Agriculture Technology Entrepreneur Hub" was held on 24<sup>th</sup> September, 2019.
3. A workshop on International Yoga Day was organized from 5<sup>th</sup> to 7<sup>th</sup> November, 2019.
4. A workshop on Career Prospects in SBI was organized in collaboration with the State Bank of India on 29<sup>th</sup> October, 2019.
5. The sessional examination for the undergraduate students was held as per the Academic Calendar.
6. Selected free students for the students cultural exchange programme and 4 teachers for the faculty exchange programme in the department of Archaeology of Silpakorn University, Bangkok and visited the university on 18<sup>th</sup> & 19<sup>th</sup> December, 2019 as a part of teacher students programme.
7. Survey of the 03 villages has been completed by forming groups of students of different departments and the NSS and NCC unit of the college.
  - a. Baghmora Gaon
  - b. Meleng Grant Gaon
  - c. Chengali Gaon
8. The feedbacks of the students parents and alumnis were analyze and the action taken report was compiled dated 21-03-2020.
9. A workshop on Covid19 awareness programme was organized in collaboration with teachers Unit and students Union on 20<sup>th</sup> March, 2020.
10. A national webinar on "Electronic Resources Work Flows and Tools was organized on 7<sup>th</sup> June 2020.
11. National Webinar on "Awareness programme use of E-resources in collaboration with Central Library of the College was held on 17<sup>th</sup> June, 2020.
12. National Webinar on "Use of Scholarly Data base for career development: An approach to Higher Education was held on 30<sup>th</sup> June, 2020.

  
(Dr. Dulen Saikia)  
Principal /Chairperson  
IQAC  
Principal  
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(Pranjal Dutta)  
Coordinator, IQAC  
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Pranjal Dutta



  
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Ref : JKM/IQAC

Date : .....

### Action taken Report of IQAC, Jorhat Kendriya Mahavidyalaya

#### Session: 2020-2021

1. Started the offline and online classes for 2<sup>nd</sup>, 4<sup>th</sup> & 6<sup>th</sup> semester from 1<sup>st</sup> November, 2020 and H.S. 1<sup>st</sup> & 2<sup>nd</sup> year from 20<sup>th</sup> November, 2020 following the SOP's laid by the State Govt. Of Assam.
2. A Committee with the Teachers, Students and Grade-IV employees was formed for the maintenance and monitoring of the Covid-19 protocol and Rules in the college campus.
3. 80% of construction works of the new classroom building is completed. Renovation works of the auditorium was almost completed.
4. Submitted both the AQARs as planned 2019-2020 and 2020-2021.
5. The National Science Day was celebrated on 27<sup>th</sup> and 28<sup>th</sup> february, 2021
6. inaugurated the newly constructed botanical garden and the vermi-compost unit of the college on 27<sup>th</sup> Feb, 2021
7. The LED bulb production unit and training centre in the college was inaugurated on 28<sup>th</sup> February, 2021.
8. A poster, quiz and model making competition was organized on 28<sup>th</sup> February, 2021 for the student of classes 10<sup>th</sup> and 12<sup>th</sup> and short film competition for under graduate students with the observation of the National Science Day.
9. A health check up camp was organized on 30<sup>th</sup> March, 2021 in collaboration with "Nutrition Wellness Centre" of Jorhat.
10. Add-on courses were introduced for the 5<sup>th</sup> and 6<sup>th</sup> semester students ( NSS, Tourism Management, Vermi-compost, Library Information).
11. Organized Extension programmes at
  - a. Chinatoli Village (Health Awareness Programme).
  - b. Baghmora village ( world water day)
  - c. Cleanliness programme in the college premises and near by areas.
12. A national level fdp programme was organized from 24<sup>th</sup> to 29<sup>th</sup> may, 2021
13. Organized a National Level Seminar on Life-Skill and Soft-Skill on 25<sup>th</sup> and 26<sup>th</sup> june, 2021.
14. Celebrated the Azadi Ka Amrut Mahotsav on 12<sup>th</sup> march, 2021
15. Renovation of the Science Laboratory was completed.
16. The World Environment Day was celebrated on 5<sup>th</sup> June, 2021. Prof. Jogen Ch. Kalita, HOD, Dept. of Zoology, Gauhati University was the speaker of the programme. a National Level short film competition was held on the occasion, where 43 films on the topic of Environment participated.
17. International Yoga Day was celebrated both on the offline and online mode on 21<sup>st</sup> June, 2021.

(Dr. Dulen Saikia)  
Principal /Chairperson

IQAC  
Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat- 10

(Pranjal Dutta)  
Coordinator, IQAC

Jorhat Kendriya Mahavidyalaya  
PRANJAL DUTTA  
COORDINATOR IQAC  
JORHAT KENDRIYA MAHAVIDYALAYA  
KENDUGURI-785010

Pranjal Dutta



Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10

Dr. Dulen Saikia



# Jorhat Kendriya Mahavidyalaya

## Kenduguri, Jorhat-785010 (Assam)

Affiliated by Dibrugarh University



## JORHAT KENDRIYA MAHAVIDYALAYA

KENDUGURI, JORHAT-785 010, ASSAM

Re-accredited by NAAC with Grade B<sup>++</sup>

Phone # 0376-2350009, e-mail: [jkmprincipal@rediffmail.com](mailto:jkmprincipal@rediffmail.com), Fax # 0376-2350009

Website : [www/jorhatkendriyamahavidyalaya.in](http://www/jorhatkendriyamahavidyalaya.in)

Ref : JKM/IQAC/

Date : .....

### Action taken Report of IQAC, Jorhat Kendriya Mahavidyalaya Session: 2021-2022

- No. of ICT class rooms were increased from 05 to 09 Nos.
  - No. of classroom with LCD projector facility 5+4=9 Nos.
- 80% of four nos. of new classrooms construction is completed.
- Contractual faculty members on regular basis were appointed in the following departments.
  - Department of English – Ms. Priyanka Borah
  - Department of History – Ms. Tribedita Dutta
  - Department of Pol. Science – Ms. Puja Das, Ms. Banya Phukan & Mr. Manab Protim Dutta.
  - Department of Botany – Mr. Bhaskar Kalita & Ms. Dimply Kalita
  - Department of Chemistry – Dr. Sinky Kalita
  - Department of Zoology – Mrs. Trisha Rajguru.
  - Department of Physics – Ms. Shuchibrata Mahanta
- Renovation of the Science Laboratories are completed
- The seasonal examination was held as per the schedule given in the academic calendar.
- The feedbacks of the students parents and alumnis were analyze and the action taken report was compiled dated 31-03-2021.
- A workshop on the latest trends in jobs after graduation for students was organized on 13<sup>th</sup> December 2021. Dr. Prasanta Jyoti Gautom, HoD, dept. of Chemistry of Kaziranga University grace the occasion as the resource person. Eighty (80) nos. of students participated in the programme.
- A MoU was signed with Amguri College and Teok CKB College Jorhat as cluster friendship union.
- A students exchange programme between the students of our institutions and Teok CKB College was held on 29<sup>th</sup> December, 2021 where training programme of various cultural events like Bargeet, Khol, Jyoti Sangeet, Drama, Folk song and classical dance was given.
- Student's union election was held as per the schedule date. Dr. N.K. Sahu of the Political Science department and Dr. Ananta Tamuly were appointed as the election officer and Asstt. Election Officer for smooth conduct to the Election.
- Submitted the AQAR for the session 2020-2021 on 13-07-2022.
- Various committees like
  - Campus development.
  - ICT group.
  - College signboard/hoarding committee were form for the all round development of institute.

*Pranjal Dutta*

Pranjal Dutta



*Dr. Dulen Saikia*

Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10



Dr. Dulen Saikia



# Jorhat Kendriya Mahavidyalaya

## Kenduguri, Jorhat-785010 (Assam)

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1. Most of the department organized departmental parent's teachers meeting.
2. National energy conservation day was observed on 14<sup>th</sup> December 2021 to create awareness among the students, employees and teachers about the importance of energy conservation and limited resources non-renewable energy. Dr. Dulen Saikia, Principal of Jorhat Kendriya Mahavidyalaya was the resource person of the occasion.
3. The world AIDS day was observed in collaboration with the NCC unit of the college on 1<sup>st</sup> December 2021 where the significance of the theme of World AIDS day was explained to the students. Mrs. Ratnamoni Dutta, Asstt. Prof. Dept. of English, JKM was the resource person of the occasion.
4. The feedbacks of the students parents and alumnis were analyze and the action taken report was compiled dated 03-01-2022.
5. A one day workshop on 'Innovation Incubation and Startup Programme' under the aegis of "friendship cluster union" of Jorhat Kendriya Mahavidyalaya, Teok CKB College and Amguri College was held at Teok CKB college on 10<sup>th</sup> January, 2022. The workshop was inaugurated by Dr. Rupam Saikia inspector of colleges Dibrugarh University. And Dr. Dulen Saikia, Principal, JKM grace the occasion as the resource person.
6. A one day virtual workshop for the faculty member on intellectual property right (IPR) was held on 8<sup>th</sup> February 2022 in two sessions. Prof. Jaspreet Singh from IP modern academy New Delhi and Surajit Das from NIPM All India Patent Office (IPO) Kolkata were the Resource Person for respective sessions. Total Nos. of 62 faculty members attend the workshop.
7. Construction works of the classroom building under RUSA scheme 2.0 was going on and renovation of Boys Common Room started.
8. Plantation of New saplings were done in main college campus.
9. A one week FDP for the faculty members was organized on 'ICT tools for effective teaching learning from 16-03-2022 to 23-03-2022. The objective of FDP was –
  - a. To familiarize the faculty participants with innovative teaching learning mechanism
  - b. To acquaint participants with the intricacies of legal and research based training.
  - c. To guide the participants to upgrade their knowledge and digital skills which will enable to undertake meaningful research activities including policy research, Total nos. of 40 faculties participate in the workshop.
10. Advertisement was publishing in news papers as per the Assam govt. rules for interview process of teacher's appointment in the department of Economics, Assamese, Education and Botany.
11. The Assistant Prof, in the following departments were appointed:  
Assamese dept. 01, Education – 01, Botany – 01, Economics- 01.
12. All the departments of the institute complete the departmental seminars within the stipulated time.
13. The construction work of girl's common room is being started.
14. Organized a two days national seminar and students research conclave on 'issues and challenges of environment safety for sustainable development' as a part of the celebration of the 50<sup>th</sup> anniversary of UN world environment day from 5<sup>th</sup> to 7<sup>th</sup> June, 2022 in collaboration with CSIR – NEIST, Rain forest institute (RFRI) Jorhat and Chitkara University, Punjab.
15. Received approval of the Distance Learning Centre of Krishna Kanta Handique State Open University on 27<sup>th</sup> May, 2022.

Pranjal Dutta



Principal  
Jorhat Kendriya Mahavidyalaya  
Kenduguri, Jorhat-10



Dr. Dulen Saikia



# Jorhat Kendriya Mahavidyalaya

## Kenduguri, Jorhat-785010 (Assam)

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1. The NCC and NSS unit of are College observed the International Yoga Day with a one week Yoga workshop from 16<sup>th</sup> to 21<sup>st</sup> June, 2022 in collaboration with Vivekananda Kendra Kanya Kumari Jorhat Centre.
2. A parent's teacher meeting was held on 15<sup>th</sup> October 2022. A new guardian committee was from on the said meeting.
3. The online application form B.Ed. courses applied in the ITEP portal. A virtual inspection by the ITEP team was completed on 7<sup>th</sup> December 2022.
4. A national level workshop on 'Remote Access to Lab – Lab on a Screen was organize on 27<sup>th</sup> July, 2021 under the Aegis of IQAC, IIC, Zoology Botany, Chemistry, Physics department of the institution.
5. A one day workshop on familiarization of 'virtual lab' was jointly organize with the inspectors schools Jorhat on 19<sup>th</sup> August 2021. A total nos. of 20 schools participated in the programme. The objectives of the workshop were to help the students and teachers to aware about the use of virtual laboratories during the Covid 19 pandemic period.
6. 1<sup>st</sup> semester B.A. & B.Sc. online admission was completed as per the announced dates.
7. Applied for the Nodal centre for virtual lab under Viswavidyapreeth University and our institutions was recognize as the nodal centre for virtual lab.
8. Covid-19 vaccination camp for students the teachers was organized successfully with the cooperation of Tankeswar Sarma health centre, 2 No. Bamun Gaon, Jorhat, Assam
9. Four departments from the science stream – Physics, Chemistry, Botany and Zoology have completed the online submission for star college scheme in the Department of Biotechnology (DBT New Delhi) and have been short listed to sent their presentation by 31<sup>st</sup> December 2022.
10. A group of faculty members from the IIC of the institution have participated in the IIC regional meet at Royal Global University, Guwahati on 4<sup>th</sup> August 2022 and was place in the 3<sup>rd</sup> position. The institute has also received two star categories from MIC/ IIC/ All India Star Rating for the works of the IIC.
11. The institution has received the ISO 9001 certificate on 16<sup>th</sup> August 2022 from Royal Assessment Pvt. Ltd., Noida, India. (Accredited Registrar 119012A).
12. The institution have received special category educational excellence award for outstanding performance in virtual knowledge delivery during pandemic and Quality Education, scheme development and outstanding administration from BEINGUP RESEARCH INTELLIGENCE Pvt. Ltd., Bangalore.

(Dr. Dulen Saikia)

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